



19300 Redwood Road, Castro Valley, CA 94546  
RCE Office: (510) 537-4288 • EC: (510) 731-7379

**Eagles Care Billing and Payment Procedures**—All EC fees will be handled through your FACTS account. Questions regarding the details of your bill may be directed to the RCE Office.  
**Please see below for Non-School Day Use payment procedures.**

**School-day EMERGENCY “DROP-IN” USE PLAN**

All TK-5th grade students on the Redwood Christian Elementary Campus prior to 8:45 a.m. and TK-6<sup>th</sup> grade students on the Redwood Christian Elementary Campus after 3:45 p.m. will be charged for Eagles Care attendance. The “Redwood Christian Elementary Campus” includes both the South Campus and the North Campus. If you are not enrolled for one of the other school-day plans, you will be allowed two 'free' school-day uses for emergencies. After these two uses, you will then be charged at the following daily rates:

**Per Child Per Use:**

In between 7:00-8:00	In between 8:01-8:40	Out between 3:45-4:15	Out between 4:16-5:15	Out between 5:16-6:00
\$19.35 per day	\$13.00 per day	\$ 11.90 per day	\$ 17.20 per day	\$ 25.50 per day

**SCHOOL-DAY PLANS**

Eagles Care has three flat-rate plans for use on school days. If you need care before-school only or after-school only you may want to consider either the **Morning ONLY** or **Afternoon ONLY** Flat Rate Plan. We also offer a **Morning and Afternoon** Flat Rate Plan for full-time EC users (for those needing more than 11 hours per week).

If you choose the **Hourly** Plan, the initial enrollment fee guarantees you the lower hourly rate for the year. The enrollment fee does not pay for any other hours (such as “EC Holidays”) you may use during the year. You will be billed through FACTS after each month ends for your hours used.

**Plan Change Procedure**

You may change your EC plan twice during the school year at no extra charge. A \$20.00 bookkeeping fee will be applied on the third and each subsequent change.

**“EC Holidays”**

“EC Holidays” are Non-School Days when EC will be open and are not covered under the School-Day Plans listed above.

**“EC Holidays” for 2021-22: Sept. 22\*\*, 23, 24; Oct. 8; Dec. 17; Feb. 18\*\*; Mar. 3, 4, 11;**

**May 20\*\*\*, 23, 24, 25, 26, 27**

- a. Registration forms will be sent home, emailed, and available through EC about two weeks before each “EC Holiday”.
- b. Those who register by the pre-registration due date on the form qualify for the lower rates listed below.
- c. The “Drop-in” rates listed below will be applied to FACTS for those who do not pre-register by the due date listed on the form.
- d. **IMPORTANT:** Due to staffing and supply preparation, EC Non-School Day fees are non-refundable.

**Non-School Day Rate for Pre-Registration use, Per Day: One Child: \$63.35; Two: \$ 109.20; Three: \$137.70**

**Non-School Day Rate for Drop-In use, Per Day: One Child: \$74.50; Two: \$126.30; Three: \$171.80**

\*EC will not keep track of hours or days used under Flat-Rate plans, so there will be no refund if less than the suggested number of hours or days are used. \*\*Minimum Day: EC starts at noon. \*\*\*Minimum Day: EC starts at 12:30pm.

# Eagles Care Registration Form 2021-2022

Please print your contact information; check the plan you will use; write in the name(s) of your child(ren); sign at the bottom; and return this form to your campus office. All EC enrollment fees and monthly fees will be billed through FACTS including EC Holidays<sup>1</sup>. If your account is to be "split" between two persons paying, be sure to list both<sup>2</sup>.

## Person(s) responsible for paying Extended Care account:

Payor (1): \_\_\_\_\_ Payor (2): \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_ City & Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ AM PM FLAT Student Name(s): \_\_\_\_\_

AMOUNT	AM PM FLAT	1 CHILD	2 CHILDREN	3+ CHILDREN
\$	Per Year	\$3,495	\$6,182	\$7,832
	Per Month <sup>3</sup> /Child	\$388	\$687/2	\$870/3

\_\_\_\_\_ AM FLAT (includes PM Hourly) Student Name(s): \_\_\_\_\_

AMOUNT	AM ONLY	1 CHILD	2 CHILDREN	3+ CHILDREN
\$	Per Year	\$1,758	\$3,112	\$3,942
	Per Month <sup>3</sup> /Child	\$195	\$346/2	\$438/3

\_\_\_\_\_ PM FLAT (includes AM Hourly) Student Name(s): \_\_\_\_\_

AMOUNT	PM ONLY	1 CHILD	2 CHILDREN	3+ CHILDREN
\$	Per Year	\$2,409	\$4,252	\$5,392
	Per Month <sup>3</sup> /Child	\$268	\$472/2	\$599/3

\_\_\_\_\_ HOURLY Student Name(s): \_\_\_\_\_

AMOUNT	HOURLY	1 CHILD	2 CHILDREN	3+ CHILDREN
\$	ENROLLMENT FEE	\$107	\$177	\$225
	PER HOUR/Child	\$8.25	\$14.50/2	\$18.30/3

Parent Signature: \_\_\_\_\_ Please save a copy for your records.

<sup>1</sup>EC Holidays are Non-School Days in which EC will be open. EC Holidays are not covered under the above plans/rates. Holiday registration forms will be available approximately two weeks before the EC Holiday. Registration in advance is required for the discounted rate. <sup>2</sup>A separate FACTS account is needed for each payor. <sup>3</sup>All monthly rates assume 9 equal payments. Amounts listed are rounded to the nearest dollar, but will be charged to the nearest cent.