Required Paperwork for RCS International Students

☐ Medical Insurance Verification Form

☐ Authorization for Medical Care

☐ Homestay Information Sheet

☐ Guardianship Verification Form

☐ International Student Behavioral Contract

Student’s Name___________________________________________
Dear Students,

Welcome to Redwood Christian Schools. We are so excited that you are joining our school. We really hope that you have the best possible Academic and High School experience possible. In order for us to keep accurate records and to assist you as best as possible, the following documents are required for you to fill out, sign, and return to Mr. Warner or Mrs. Wright. Your help with this is greatly appreciated. We are looking forward to a fantastic year! We are so glad you chose to join us!

Serving Christ through Education,

Ben Warner, Director of RCS Global

Medical Insurance Verification Form

Student’s Name: _______________________________________________________________

Medical Insurance Group Name: _________________________________________________

Insurance Policy Number: _____________________________________________________

Dates of Policy: Effective __________________________ to __________________________

☐ I have Included a print out of my medical insurance policy
Authorization for Medical Care and Release of Medical Records and Liability

Please read carefully. Sign and date below where indicated.

I/we, the undersigned parent(s)/legal guardian(s) (hereafter parents) of the student, and I, the student, if of legal age, hereby authorize the release of medical and dental information in the International Student Medical Form acquired in the course of the examinations by the physician and the dentist. I/we, the parent(s), and the student, who have the sole and legal right to make the decisions on the health and care of the student, do release from liability and grant permission as noted of the following while he/she is overseas as an international student attending (hereafter school):

- In the event of accident or sickness, I/we authorize any school staff and/or host parent(s) of the student to select the appropriate medical facility and physician(s)/dentist(s) to provide treatment.

- I/we hereby authorize and consent to any X-ray examination, administration of anesthetic, blood transfusion, surgical operation, or any other medical or surgical diagnosis and treatment rendered under the general or special supervision of any member of the medical staff and emergency-room staff licensed by the state of treatment and/or the provisions of the Medical Treatment Act, or a dentist licensed by the state of treatment and/or under the provisions of the Dental Treatment Act, or staff of any acute general hospital holding a current license to operate a hospital.

- I/we further consent to any medical or surgical treatment by a licensed physician, surgeon, or dentist that might be required by my/our son/daughter for any emergency situation. I/we do request that I/we be notified as soon as possible, but emergency treatment need not be delayed to provide such notice.

- Permission is granted for any additional immunizations that may be required per school and state regulations.

It is understood that this authorization is given in advance of any specific diagnosis, treatment, or hospital care being required, but it is given to provide authority and power to render care which the aforementioned physician or dentist in the exercise of his/her best judgment may deem advisable. It is understood that efforts shall be made to contact the undersigned prior to rendering treatment to the patient, but that any of the above treatment will not be withheld if the undersigned cannot be reached. In the case of elective surgery, I/we request that I/we be notified and our permission obtained before such arrangements are made.

I/we agree to hold harmless and release from all liability the school and all staff or all members of the host family for any intervention in an emergency situation regardless of final outcome. I/we agree to assume all financial obligations beyond those covered by health, accident, and sickness insurance for any medical treatment rendered.

Father's/Legal Guardian's Name (please print) __________________________________________
Signature (mandatory if student is under age 18) ________________________________ Date __________
Address—Street ________________________________ State/Province __________ Postal Code __________ Country __________
Home Phone ____________________ Cell Phone __________________ Work Phone __________________

Mother's/Legal Guardian's Name (please print) ________________________________
Signature (mandatory if student is under age 18) ________________________________ Date __________
Address—Street ________________________________ State/Province __________ Postal Code __________ Country __________
Home Phone ____________________ Cell Phone __________________ Work Phone __________________

Student's Name (please print) ________________________________
Signature ________________________________ Date __________
Witness' Name (please print) ________________________________
Signature ________________________________ Date __________

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HOMESTAY INFORMATION SHEET

In an effort to help meet the needs of the International Students of Redwood Christian Schools and to meet federal immigration guidelines, all of our students need to verify their homestay placement for the school year, and any move PRIOR to the move during the year, and receive permission for the move PRIOR to the move. All students must live in a home with an adult who will assume responsibility for them and be the student’s legal guardian. Please identify your homestay arrangement by checking the box that matches your scenario and by filling in the requested information. It is CRITICAL that this information be accurate and is updated throughout the year. MUST BE COMPLETED ANNUALLY.

Student’s Name ___________________________ Signature ___________________________ Date ____________

☐ I need RCS Global to assist me in finding a Host Family.
☐ I have an Agent who is responsible for finding me a Host Family (Fill in Host Family’s information below).

____________________________________   ______________________________________   ______________________________________
Agent’s Name                        Agent’s Email Address                        Agent’s Phone Number

☐ I will be living with a Family Member (Fill in Family Member’s information below).
☐ I will be living with a Guardian arranged by my parents (Fill in Guardian’s information below).
☐ I will be living with a Host Family I have found on my own (Fill in Host Family’s information below).

____________________________________   ______________________________________   ______________________________________
Family Member’s Name                  Relation to Student                                Family Member’s Phone Number

____________________________________   ______________________________________
Family Member’s Email Address          Family Member’s Address

____________________________________   ______________________________________   ______________________________________
Guardian’s Name                        Guardian’s Email Address                        Guardian’s Phone Number

____________________________________
Guardian’s Address

____________________________________   ______________________________________   ______________________________________
Host Family’s Name                    Host Family’s Email Address                    Host Family’s Phone Number

____________________________________
Host Family’s Address

____________________________________   ______________________________________   ______________________________________
Parent’s Name                         Parent’s Signature                          Date
Guardianship Verification Form

(Check and fill in only one of the following options)

☐ My agent, ________________________________ is my guardian.

☐ My homestay company, ________________________________ is my guardian.

☐ My family member, ________________________________ is my guardian. (Relation to student ______________________)

☐ My host family, ________________________________ is my guardian. (Provide copies of notarized short-term guardianship papers).

☐ __________________________ is my guardian. (Relation to student ______________________) (Provide copies of notarized short-term guardianship papers).

Guardian Name: ________________________________

Guardian Home Address: ________________________________

Guardian Home Phone: ________________________________

Guardian Cell Phone: ________________________________

Guardian Email Address: ________________________________
International Student Behavioral Contract

Name of Student: _______________________ Age: _____ Grade: _____________

Redwood Christian Schools is committed to providing a safe, secure, loving environment for all of our students. This can best be done when all involved are committed to the same guidelines. Redwood Christian Schools International Program (I-20 Program) is open to students from around the world whose countries may not have the same legal and cultural guidelines that are expected of all students attending Redwood Christian Schools.

Redwood Christian Schools is not a school for adults, regardless of the age of the student. We are a school for students who, regardless of their age, are willing to follow all of the guidelines that other students follow. All students are held to the same standards of conduct, regardless of whether or not they are International (I-20) students or American-born students. Because of the number of documents involved in the application process, this form is a compilation of topics that could be confusing or overlooked elsewhere, so they have been brought together to ensure understanding by everyone involved.

International student applicants and their parents/guardians should read the following and ask for clarification prior to signing. Signatures are required by the student and his/her parents prior to issuing of the student’s I-20 or within ten days if already attending Redwood Christian Schools.

Many of the topics following are duplications from elsewhere in the student application. Please read the following very carefully and initial as indicated below. The statements are written for the student and his/her family.

Student Parent Guardian

_____ _____ _____ By signing the following agreement you are saying that you understand that Redwood Christian Schools is granting you special permission to attend their school as long as you abide by certain expectations. NO FEES OR TUITION WILL BE REFUNDED FOR THE ENTIRE SCHOOL YEAR ONCE THE SEMESTER HAS BEGUN IF YOU ARE DISMISSED or WITHDRAW FROM SCHOOL.

_____ _____ _____ I understand that special consideration is being given to me to attend or to continue to attend Redwood Christian Schools. Attendance at Redwood Christian Schools is a privilege.

_____ _____ _____ I understand that regardless of my age, I must obey all the rules of a minor (under 18).
I understand that I am to live at the address listed on the I-20 for the entire time I attend Redwood Christian Schools unless a move is approved and documented by the school.

I understand that I may not live alone, that I must live with a host family, and there must be an adult over the age of thirty-five in the home.

I agree to voluntarily submit to the authority of my host family and voluntarily be involved in the activities of the family, including attending church, if requested, having meals together and spending time with the family, as requested, so that I can improve my English and learn more about the American family.

I understand that drinking alcohol, using drugs illegally, and sexual immorality are grounds for immediate dismissal from this school. Moral misconduct, includes, but is not limited to, promiscuity, homosexual behavior or any other violation of the unique roles of male and female. (Rom. 1:21-27; I Cor. 6:9-20). Redwood Christian Schools believes that biblical marriage is limited to a covenant relationship between a man and a woman.

I will be a good example in behavior and in speech.

I understand that if I have a bad attitude toward any teacher, class, or the school, I will be asked to leave with no recourse.

I will not smoke.

I will obey the dress code.

I will attend class (unless sick or excused), listen, participate, and do my own homework, and turn it in at the required time.

I will produce my own academic work and not to copy the work of anyone else.

I will be on time to school and my classes, and participate in school activities such as class activities and other student activities, such as class and school-wide parties.

I understand that I must be respectful during the pledge, prayer, Bible class, and activities.
I understand that I must attend chapel each week and be respectful.

I understand that I may not drive unless I have a California Driver’s License, insurance and written permission on file at the School from both my parents and host family.

I understand that I may not go on unchaperoned overnight trips (a chaperone is an adult who is more than thirty-five years of age and has been approved by student’s guardian).

I understand that I must take a full load schedule of classes to remain in SEVIS status.

I understand that I must arrange my travel to NOT miss school when it is in session. I will NOT leave early for vacations, and I will return from any vacations before the first day school reconvenes. I will also be present for all end-of-school activities, including, if a senior, graduation.

I understand that my tuition is due in full for the year prior to beginning school and that tuition is non-refundable unless related to a health-issue when funds will be frozen until the student can return to his/her classes.

I understand that attending Redwood Christian Schools is a privilege, and I agree to obey all the rules and be a good example to the other International Students.

Student’s Name (please print)  Student’s Signature  Date

Parent’s Name (please print)  Parent’s Signature  Date

Guardian’s Name (please print)  Guardian’s Signature  Date