

Redwood Christian Schools

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Superintendent's Office	510-889-7526	Facilities Development	510-583-9584
Business Services	510-889-7817	Extended CARE Ministries	510-537-8734
Redwood Elementary	510-537-4288	Department of Athletics	510-317-8988
Crossroads Elementary	510-537-4277	Department of Music	510-317-8992
Junior High-Senior High	510-317-8990	Department of Transportation	510-537-0425

TEACHER APPLICATION - PART I

Date Application Submitted _____

A. APPLICANT'S NAME AND ADDRESS

Full name _____

E-mail _____ Date available _____

Present address _____

Phone: Days (_____) _____ - _____ Evenings (_____) _____ - _____

Best time to call you _____ Length of time at this address _____

Permanent address and phone number if different than present address

Please list any additional addresses where you have resided at any time during the past five years.

B. POSITION DESIRED

Please indicate preference by inserting 1, 2, 3 choice in the parentheses. Then indicate the grades or subjects in order of preference:

() Kindergarten () Elementary _____ () Junior High _____

() High School _____

Full time ____

Part time ____

Substitute ____

How did you learn about the position for which you are applying?

Can you submit verification of your legal right to work in the US? Yes ____ No ____

Please list activities or sports for which you would be capable and willing to direct, sponsor or coach. (Indicate grade or ability levels.)

What would you like to be doing five years from now?

C. CHRISTIAN BACKGROUND

On separate paper, briefly give your Christian testimony.

Please carefully read our Statement of Faith and indicate your degree of support.

____ I fully support the Statement as written without reservations.

____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or areas where I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? Yes ____ No ____

Denominational preference _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years _____

In what church activities are you involved and with what degree of regularity?

What other Christian service have you done since becoming a Christian?

Do you feel qualified to teach Bible? ____ If yes, what would be your subject and/or age preferences?

To what extent do you believe you should become involved in Sunday and/or weekday ministries of your church?

Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually?

D. PROFESSIONAL QUALIFICATIONS

Please attach photocopies of all your postsecondary transcripts. Should you be offered a position at RCS, official copies of your transcripts must be provided to the school for inclusion in your personnel file.

What degree or degrees do you hold? (Start with the most recent.)

Degree	Date Received	Issuing Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____

Your Major(s)

Your Minor(s)

Cumulative grade point average: Bachelor's _____ Graduate work _____
Total (circle one) semester or quarter units **taken after** date of Bachelor's degree _____

Sequentially list your teaching experience with most recent first.

School's Name	Grades or Subjects	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____

To what degree are you familiar with various Christian or secular textbook series (e.g., ACSI, A Beka, Bob Jones, Saxon math, Open Court Reading)?

Textbook series preferences? _____

List any other educational advantages that you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you to grow professionally.

Do you hold a current ACSI Teaching Certificate? _____

What level? _____ Expiration date _____

Do you have a state teaching certificate? _____ State? _____

What kind? _____ Expiration date _____

Endorsement(s) List semester hours in endorsement area(s)

If you do not hold a certificate, what requirements do you lack?

Please attach photocopies of any certificates held.

Have you had any courses in the Christian Philosophy of Education? If so, where and when?

If not, would you be willing to take such a course by correspondence or otherwise? _____

Attach a typed copy of your personal Christian philosophy of education and how you would implement it in the classroom.

Have you had other specific training to teach in Christian day schools? Give details.

List any conferences or seminars that you have led or participated in recently.

Describe how teacher evaluation has been helpful to you.

Please list the college-level Bible units you have completed, including dates and institutions.

E. PERSONAL PHILOSOPHY

On separate paper please label and succinctly answer in one or two paragraphs each of the questions below.

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school from a public school?
- C. What do you consider to be the proper classroom atmosphere for learning?
- D. What is your philosophy of discipline? Your attitude toward physical punishment?
- E. What areas do you feel are your strengths? Weaknesses?
- F. What do you believe about the origin of the earth and mankind?
- G. Please summarize any additional information that you would like to present regarding your candidacy for this position.

F. EMPLOYMENT HISTORY

Starting with your current or most recent employer, provide your employment history for the past ten years. If necessary, you may follow the same format on the reverse side.

1. Employer _____ Dates of Employment _____

Position _____

Address _____

Supervisor's name and phone number _____

Supervisor's fax number or e-mail address _____

Reason for leaving _____

2. Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Supervisor's fax number or e-mail address _____

Reason for leaving _____

3. Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Supervisor's fax number or e-mail address _____

Reason for leaving _____

4. Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Supervisor's fax number or e-mail address _____

Reason for leaving _____

5. Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Supervisor's fax number or e-mail address _____

Reason for leaving _____

Have you ever worked under a different name for any of the employers you have listed? If so, what name(s) did you use?

Have you served in the military? Yes ___ No ___ If yes, what type of training or education did you receive?

Are you holding or have you already signed a contract for the next school year with any other educational institution? Yes ___ No ___

G. PERSONAL REFERENCES

Do not list family members or relatives for references. You will also need to sign the **Reference Release Form** that is attached and return it with this application.

Give three references who are qualified to speak of your spiritual experience and Christian service. **List your current pastor first.**

Name/Complete Address/Phone/Position

1. _____

2. _____

3. _____

Give three references who are qualified to speak of your professional training and experience. **List your current or most recent principal or supervisor first.**

Name/Complete Address/Phone/FAX/E-mail/Position

1. _____

2. _____

3. _____

H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Redwood Christian Schools does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Redwood Christian Schools to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems that any background information reflects adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Printed Name

Signature of Applicant

Date